

Springdale Park Elementary School
PTO Board Meeting
March 10, 2015
SPARK Conference Room
Submitted by Tahmida Shamsuddin

Board Members (Present represented by X)	
X	Yolanda Brown, Principal
X	Jennifer Lockwood, Teacher Representative (by phone)
X	Karri Hobson-Pape, Co-President (by phone)
X	Meredith Smith, Co-President
X	Jennifer Hardwick, Vice President
X	Tahmida Shamsuddin, Secretary
X	Holly Painter, Treasurer
X	Stephanie Brawner, Director - Communications
X	Ingrid Wilkerson, Director – Community Outreach
X	Todd Sharp, Director - Operations
X	Lisa Marie Smith, Director - Fundraising
X	Heather Moore, Director - Enrichment
Others Present	

Proceedings	
1.	Call to Order was at 6:35 pm by Meredith Smith.
2.	Agenda and Minutes <ul style="list-style-type: none"> Stephanie motions to approve agenda and Karri seconds. Agenda is approved. Karri motions to approve minutes from the February meetings. Jen Hardwick seconds. Minutes are approved.
3.	Principal's Update <ul style="list-style-type: none"> Computer Lab will be finished by the first week of May. Barton Malow is doing the construction work with Perkins & Will as the architect. 30-32 computers will be installed. This Fri, March 13 the laptop cart will be delivered and installed. Ms. Brown would like stickers that say donated by SPARK PTO on each laptop. CAAS scores are in and Ms. Brown will send them out on Fri March 20. Teachers will review them first. CCRPI score – 91.4 is the corrected score for SPARK for 2013-2014 School Year. State will make it public on Fri March 13. There is a parent survey due on March 27 that we need to promote it through PTO channels for next year's rating. New Budget Development process for the new charter system adopted by APS as a district – there is some level of autonomy with staffing and APS is giving all school a budget to work with, which includes salaries for each position. Principals will decide how to best utilize positions. Next year's enrollment projection for SPARK is 686: <ul style="list-style-type: none"> K - 124 (we have 140 now) class size max is 1:25 with a para, 5 teachers minimum 1st - 150 (we have 118 now) class size 1:26, 6 teachers minimum 2nd – 111 class size 1:26, 5 teachers minimum 3rd – 104 class size 1:26, 4 teachers minimum 4th – 104 class size 1:33, 4 teachers minimum 5th - 93 class size 1:33, 3 teachers minimum The new budget does not have enough money for band, orchestra, or foreign languages, i.e. Spanish. PE might not be at full force either. We now have two full time PE teachers. Media Center and Counselor positions are from a different bucket of funds so they will remain. Challenge and ELA positions are also separately funded. There is additional cluster funds that will be distributed among the schools. We don't know how much yet or when it will be here. We anticipate another \$120,000 to be allocated per school. Ms. Brown's priority is more resources in

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	<p>the classroom. Environmental Science will likely be gone next year too.</p> <ul style="list-style-type: none"> • Need a joint PTO-LSC communication about this change and budgeting process. • Move Principal's Tea to March 27 at 8:15 AM and invite Mark Rebillot, Heather Hallett, possibly Matt Westmoreland, etc. to discuss the school budget. • There is a Budget Commission meeting at the SPARK Cafeteria tomorrow, March 11 that people should plan to attend. • Grady Cluster Planning Meeting on March 9 – there was a great SPARK turnout, both parents and teachers. • We need to find out what direction other schools in the cluster are leading towards with their budgets and plans.
4.	<p>President's Update</p> <ul style="list-style-type: none"> • Registration – PTO table is the first stop. We need volunteers to sign up for slots. • Druid Hills annexation – no update at this time. • Teacher Recognition Wall – Holly is still working on it. • Weather Station – in final stages. Ms. Brown will sign off on it. • Nomination Committee – met past Monday (March 2) and is underway. Lots of possible names. Nominations are due beginning of April. • Next general meeting is April 21. Should cluster planning be on the agenda?
5.	<p>Treasurer/Finance Update</p> <ul style="list-style-type: none"> • FunRun date – We need to pick a date for Nov 2015 now to get our first preference. If we wait, dates will become unavailable. Jen Hardwick motions to move forward with picking a date. Stephanie seconds. Motion is approved. • We need an RFP for book-keeping services and get estimates on how much it would cost to keep our books. Mary Stouffer will no longer be our book-keeper going forward next year.
6.	<p>SPARK After Dark</p> <ul style="list-style-type: none"> • All hands on deck at the venue on 4 pm on March 21. We will have only a couple of hours to setup before the event starts. • Need to communicate with Teachers about drink tickets at \$10 per wristband through Ms. Lockwood. She will email the teachers. • Stickers on kids as reminders for parents – Meredith will distribute the stickers to homeroom teachers to put on kids to wear home as a final reminder.
7.	<p>Communications</p> <ul style="list-style-type: none"> • K ambassadors will be there on March 17 as well as PTO Board Members for the K open house. • Spirit Night at Folk Art is scheduled on 3/26 • May Day on 4/25 • School Supplies - Teachers are on board and getting supply lists ready for next year. Stephanie and Jen Hardwick are working with Ms. Lockwood to finalize the lists and make the online ordering available again.
8.	<p>Directory Update</p> <ul style="list-style-type: none"> • Stephanie motions to move forward with move the school directory to the online directory platform My School Anywhere and print a limited number this year. • Next year will be full integration with the online program.

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	<ul style="list-style-type: none"> • Motion is approved.
9.	Community Outreach <ul style="list-style-type: none"> • To get rid of as many left over T-shirts as possible, Ingrid recommended selling them for \$5 at Registration and try to sell them as often as possible before the end of the next year.
10.	Enrichment <ul style="list-style-type: none"> • Talent show on May 16 at our Gym. But the Gym needs curtains, sound and light system. • Career Day is on May 7 now. This is the rescheduled date from the snow day. • GA Milestones – we need a plan for enrichment for lower grades during April 15 week. • Art Show – April 2 @ San Francisco Coffee.
11.	Teacher Support <ul style="list-style-type: none"> • Jen Hardwick reports that 4 CINS grants were awarded to SPARK – 2 Challenge grants, Spanish, and Ms. Mobley/Parker Pape. • Teacher Appreciation – the committee is considering moving the luncheon on Mon, Tues or Wed instead of Fri that week. • Teacher Breakfasts – need to push people to sign up for the remaining slots. • Field Day – Fri May 1 with May 8 rain day
12.	Operational Reserve <ul style="list-style-type: none"> • Karri reports that the Halletts will host a fundraising party to start us off on building a reserve fund. It will be held soon after school year ends – maybe Memorial Day weekend. More details to come.
13.	Meeting adjourned by Meredith at 9:19 pm.